



# STAREX UNIVERSITY, GURUGRAM

(Established by Haryana Govt. Act No. 20 of 2016)  
(Recognized by UGC)

Ref. No. SU/Reg./2025/703

October 09, 2025

## NOTIFICATION

In pursuance of the Guidelines issued by the **University Grants Commission (UGC)** for effective administration and development of library resources and services, **the Library Committee** of the University is hereby constituted with immediate effect as under: -

The composition of the Committee is as follows: -

S.N.	Name of the Faculty	Role/Responsibility
1	Dr. Girish Chandra Pant, Associate Professor, Dean of the School, School of Humanities	Chairperson
2	Dr. Dilbag Singh, Professor, School of Hotel Management	Member
3	Dr. Bijendra Singh Yadav, Assistant Professor, Head of the Department, School of Commerce & Mgmt.	Member
4	Mrs. Ritu Malik, Assistant Professor, Head of the Department, School of Computer Science & School of Engineering & Technology	Member
5	Ms. Ritu Dinkar, Assistant Professor In-charge Principal, Starex College of Pharmacy	Member
6	Dr. Praveen Kumari, Associate Professor Head of the Dept., School of Pharmaceutical Sciences	Member
7	Dr. Rajni Kaushal, Assistant Professor, Head of the Dept., School of Law	Member
8	Mr. Pankaj Kumar Sharma, Librarian	Member Secretary

**The responsibilities of the said committee are as follows: -**

- Recommend **library budget allocation** and monitor expenditure.
- Frame and review **library rules and policies** (e.g., issue limits, fines, access to e-resources).

**...To be Contd. 2**



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- c) Evaluate **library automation and digitization** progress.
- d) Promote use of ICT tools, e-resources, and research databases.
- e) Support capacity building for library staff.

## **Note:**

1. Minutes of every meeting must be properly recorded, approved by the Chairperson, and maintained by the Librarian.
2. At least **twice a year** (once every semester)
3. Additional meetings can be convened as needed, especially during budget or accreditation preparation.

## **Copy of the above is forward to the following for information:**

1. OSD to the Chancellor (for information to Hon'ble Chancellor)
2. PS to the Vice Chancellor (for information of the Vice Chancellor)
3. DR/AR
4. PS to the Registrar
5. All Concerned Members
6. Office file

*N/Superi*  
*07/10/20*  
**REGISTRAR**

Registrar  
STAREX UNIVERSITY  
Gurugram